

**Information Technology Board Meeting**  
**Minutes**  
**Monday, September 25, 2006**  
**Approved November 13, 2006**

**Attending:** Arlene Allen, Donna Carpenter, Betty Huff, Todd Lee, Gene Lucas (Chair), Elise Meyer, Michael Witherell, Michael Young

Also in Attendance: Larry Carver, Greg Janee, Abby Smith, Toby Lazarowitz

**1. Library of Congress Presentation by Abby Smith, Larry Carver and Greg Janee** – Larry Carver, Director of Library technologies introduced Abby Smith from the Library of Congress and Greg Janee, Library Specialist for ICESS. The three then engaged in a comprehensive report/discussion/update of current and planned initiatives and partnerships between the LOC and UCSB concerning digital archiving.

**2. Minutes of the July 31, 2006** – were approved subject to email edits.

**3. CIO Search** – Gene reported that one of the CIO candidates will be asked back for a second interview visit.

**4. Member Issues** –

- a) **Elise** followed up on her previous report on the **OIT** Internal Audit.
- b) **Arlene** distributed an **IS&C** report on the status of the North Hall Data center, budgetary issues for FY 6/7, and the availability of email and calendaring for campus employees at no cost.
- c) **Betty** reminded ITB that an **Enrollment Services Technology Conference** will be held from Oct 17-18.
- d) **Gene** reported that work is underway to shift away from paper General Catalog and that he would like to work with a sub-group of ITB to assist in this endeavor.
- e) **Gene** also reported on the need for the campus to make greater use of central calendaring – a technology that is already in place.
- f) Other - A significant IT action is to follow-up on the recommendations of the Student Information Technology Fee Committee Report submitted by John Woolley.  
The Executive Summary of the ECAR Study 5, *IT Engagement in Research* was distributed. It was noted that UCSB reflects the issues raised in that report.

**4. Planning Group Reports**

- a) **IT Planning Group** – Elise reported that the ITPG will be working on a report similar to those already submitted by ATPG and EISPG. It will concern the current state of campus IT.
- b) **Enterprise Information Systems Planning Group** – Betty reported that the first meeting of the year will be October 5. The group will continue its planning and

assessment of campus needs. Betty also gave a brief update on the campus participation in Phase 1 of the Kualii project.

**c) Academic Technology Planning Group** – Gene continues to seek a replacement for Aaron Ettenberg as ATPG chair. Also noted - 6-12 faculty will be testing Sakai this quarter. Elise will seek to get early feedback on this trial and report back on it.

**5. Research Cyberinfrastructure Subcommittee.** Mike followed up on Arlene's earlier comments on the upcoming October 2 meeting of his subcommittee with Paul Gawronik. North Hall and CNSI will be on the agenda.

Meeting adjourned at 11:25am.

Submitted

Toby F. Lazarowitz